

Life Policy Online – Input

Life Policy Online - Input allows the manual capture and submission of new policies as well as easy alterations to the reinsured policy portfolio.

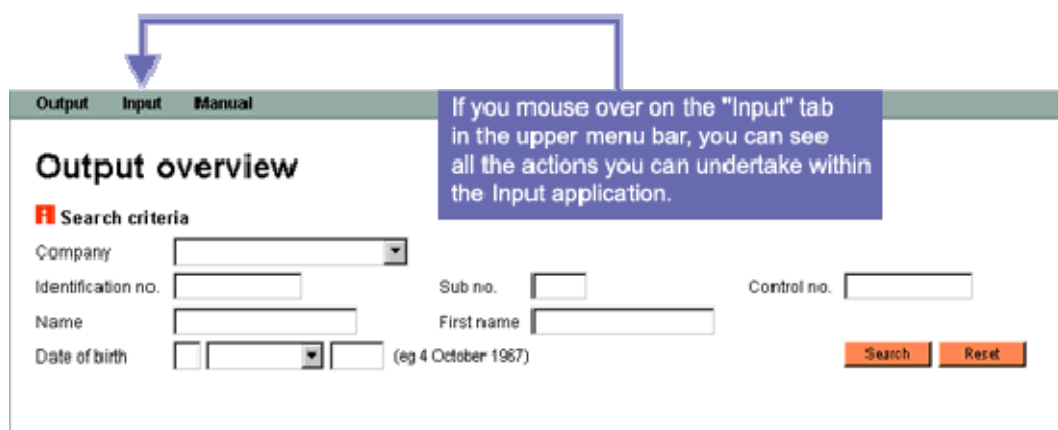
Life Policy Online - Input is designed for all LI-AS clients who are not using the electronic data transfer record for LI-AS business. The Input application is recommended for small and medium-sized portfolios with a small volume of data that can be easily handled manually.

Discover now the ease and speed with which you can alter, enter and submit your life reinsurance policies.

This is the entry screen for the Life Policy Online application. To start using the Life Policy Online - Input application, click on the "Input" tab in the upper menu bar.

You can choose between the following three actions. You can:

- search for existing policies
- create new policies or modify existing ones
- mass release policies



Output Input Manual

If you mouse over on the "Input" tab in the upper menu bar, you can see all the actions you can undertake within the Input application.

Output overview

Search criteria

Company

Identification no.

Sub no.

Control no.

Name

First name

Date of birth (eg 4 October 1987)

On this screen, you can enter the search criteria to find the policy input you are looking for.

You will obtain a list of results matching the search criteria.

Input overview

Search criteria

Company:

Identification no.: Sub no.: Type:

From input date: To input date: Status:

In the "Search criteria" section you can enter the required data and you will get a list with the matching search results.

Search results

	Identification no.	Sub no.	Control no.	Input date	Type	Status	Seq no.
1	1	000		17 Jan 2002	Policy	DRAFT	1
2	1	001		29 Nov 2001	Continuation	ARCHIVED	1
3	1	001		29 Nov 2001	Cancell./reinst.	DRAFT	
4	1	001		30 Nov 2001	Continuation	ARCHIVED	23
5	12	001		09 Dec 2001	Cancell./reinst.	RELEASED	
6	44	012		30 Nov 2001	Cancell./reinst.	DRAFT	

In this screen you can conveniently enter your policy input.

Create policy input

Sum assured: Page: 1/1

Previous policies: Existing reinsurance Id no.:

General information

Comp.	Name	Treaty	Ident. no.	Sub	OP	Operation date

Enter the general policy information in this section.

Input date	Curr.	Renew. date	Control no.	Bnft	Pr.	MD	UO	Replaces Ident. no.	Sub

Assured lives

No.	Name	First name	Date of birth	Sex	Uyr

Up to two lives can be entered in the basic form. If more lives per policy are necessary, you can add them in an additional page.

Plans

BN	S	Plan code	Partic.	Comm. date	Exp. date	Ag

Enter the reinsured plans and coverages in the "Plans" section. If more than 8 plans are covered within one policy, this information can be entered on an additional page.

On this screen, you can notify the current reassured benefits (sums at risk) for each renewal if the assured benefits of a policy are not known up to expiry. This is the so called E-method.

Create continuation input

General information

Company: Input date: 25 Jul 2002
 Identification no.: Sub no.: 000 Page: 1/1 Seq. no.:
 B ☐ Pr ☐

BN	Year	Basic benefit	Premium rate	P

Buttons: Overview, Print, Add page, Release, Save, Reset

Annotations:

- You can click the "Release" button once the continuation is checked and ready for submission.
- The "Save" button saves your data entry provisionally so that it still can be changed at a later stage.
- You can enter the Basic benefits (sum at risk) for each single year and for each single plan in this section.

On this screen, you can create your cancellation / reinstatement input. This form can be used for the following:

- reassured policies that are cancelled before expiry
- policies that have already expired and are to be reinstated in an unmodified form
- expired single covers, eg premature expiry of an additional assurance or extra premium

Create cancellation/reinst. input

General information

Company: Input date: 25 Jul 2002
 Identification no.: Sub no.: 000 Page: 1/1

OP	Operation date	BN	Date of death	Amount

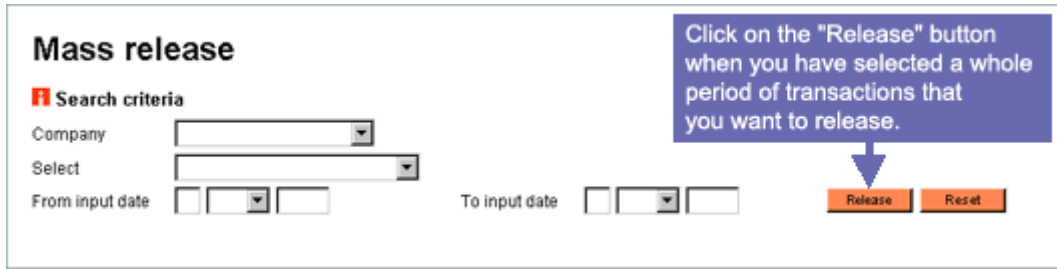
Text field:

Buttons: Overview, Print, Add page, Release, Save, Reset

Annotations:

- You can enter an additional page for each single cancellation/reinstatement notification.
- Here you can enter the identification number of the policy you want to cancel or reinstate.

The "Mass release" function you allows to select all the transactions from an entire period, and release them all together. All released policy transactions will be archived once they have been processed.



Mass release

Search criteria

Company

Select

From input date To input date

Click on the "Release" button when you have selected a whole period of transactions that you want to release.

How will you benefit?

- you can save your policy input and modifications as a draft
- you can mass release (submit) your policies once you have checked them
- you can copy an existing policy from the Output application into the Input form and easily make your modifications to the policy as necessary
- you can always view your previous transactions in the archive and print out all your data input details